# GUIDELINES FOR RESERVATION PROCEDURES (PERSONAL RESERVATION)

On the totanjungputing.id site, there is an E-Ticketing feature that serves to make it easier for the public to make reservations and purchase entrance tickets to the Tanjung Puting National Park area. Orders are made entirely through the totanjungputing.id website, then payment is made via bank transfer with the BRIVA code and payment confirmation is also automatically made through the system. The payment receipts obtained will be directly exchanged into tickets at the entrance counter for the Tanjung Puting National Park area.

## A. ACCESS

1. Access the website address https://tntanjungputing.id/.



Picture 1. Website appearance https://tntanjungputing.id.

2. Select and enter the E-Ticketing menu.



Picture 2. Display menu "e-Ticketing".

#### **B. RESERVATION**

Reservations can be made immediately without logging in first. Here are the steps to take to make a reservation:

1. Select menu "Personal Reservation".



Picture 3. Display menu "Personal Reservation".

2. Fill in the activity plan by filling in the departure date.

	RMASI	SISTEM INFO	RMASI TAMAN NAS	SIONAL TANJUNG PUTIN	IG			A Login
MENU UTAMA		PERSONAL	TICKET RESERVATION	IS IN TANJUNG PUTING NA	TIONAL PARK		e Ind	ionesia   🖶 English
II Beranda		E Reser	ration Procedure Instruct	ions Check PNBP Rate	0.8			
ଣ୍ଡି Profil Umum	>	DEPARTI	IRE		-			
n Resort		Date	29 Adustus 2022	~	>			
🖞 e-Library	>	-						
<ul> <li>e-Ticketing</li> </ul>	× .	DESTINA	TION					
e-SIMAKSI	>	Site	Camp Leakey	~	REMAININ	G QUOTA :	187	
		*) File Sc	<mark>PANT DATA</mark> an Health : Scan Vaccine	Certificate				
		No N	lame	Gender	Citizen	From (Country)	Age	Occupation
		1		Male ~	Indonesiar 👻	Indonesia 🛩	< 19 🗸	PNS ~
		4						

Picture 4. Display the activity plan date.

 Select a location to be visited in Tanjung Puting National Park. After the location is selected, the remaining quota will appear for visiting the Tanjung Puting National Park area.

SITANPAN SISTEM INFORMASI	SISTEM IN	IFORMASI TA	MAN NASIO	NAL TANJUNG PI	JTING				ې دە
RÉNU UTAMA	RESERV	ASI KARCIS WI	SATA PEROR	ANGAN DI TAMAN N	ASIONAL TAP	NJUNG PUTII	ы	•	ndonesia   🖶 English
11 Beranda	BPe	tunjuk Tata Gara	Reservest	C Cek Tarif PNBP					
යි Profil Umum >	WAK	U PELAKSANAA	N						
A Resort	Tang	jal Sunda	y, 20 Septembe	r 2020	9				
e-Ticketing ×					-				
Alur	10105	SITUJUAN							
Kuota Wisatewan	Lokar	a Camp	Leakey		SISA	A KUOT	A : 418	)	
Reservani Perorangan							/		
Reservasi Biro Wisata	DATA	PEOPOLIA							
Cek Reservasi			Jenis			Warga			
0100120100220020000000	No	Nama	Kelamin	Asal (Kab/Kota)	Usia	Negara	Pekerjaan	Kartu Identitas	Surat Ket Sehat
Konfirmasi Pembayaran									

Picture 5. Display of selecting location and remaining quota

- 4. After selecting the location, fill in the data of the tourists who will join the trip. In a group, a maximum of 10 tourists and or cannot exceed the quota available in one location on the date selected.
- Fill in the tourist data of the activity participants completely. The required fields are: Name, Gender, Nationality, Country of Origin, Age, Occupation, Identity Card and Health Certificate.

9	SITANPAN	SISTEM IN	IFORMAS	I TAMAN NASIO	NAL TANJUNG PI	JTING				A Log
MENS	I UTAMA	DATA	PESERTA							
55	Beranda	No	Nama	Jenis Kelamin	Asal (Kab/Kota)	Usia	Warga Negara	Pekerjaan	Kartu Identitas	Surat Ket Sehat
ß	Profil Umum >	1		Pria		< 19 0	WN~	PNS -	Browse	Browse
*	Resort									/
	Alur	01		r Tambah Peserta						
	Kuota Wisatawan	PALA	ALAGUM							
	Reservasi Perorangan Reservasi Biro Wisata	No		Jumlah (orang)			Kegiatan		Lama (hari)	
	Cek Reservasi	-								
	Konfirmasi Pembayaran	Tagih	an dikirim k	e:						
5	e-SIMAKSI >									

Picture 6. Display participant data entry column.

- 6. Click the button to increase the number of participant data rows.
- 7. Click the button <sup>Olanjut</sup> to save participant data entry.
- 8. If it has been saved, to change the traveler list click the button <sup>Coreksi</sup>, then change the data as desired.
- 9. Then the Activity Data will appear containing the number of people, types of activities / tickets and length of day. Double check whether the data that appears is in accordance with the participant data previously entered.

SISTEM INFO	RMAS	SISTEM II	NFORMASIT	AMAN NASION	AL TANJUNG P	UTING				ې Log
		DATA	PESERTA							
Beranda		No	Nama	Jenis Kelamin	Asal (Kab/Kota)	Usia	Warga Negara	Pekerjaan	Kartu Identitas	Surat Ket Sehat
Profil Umum Resort	>	٦	Imarr	Pria	Seman	< 19 Ta~	WNI	Pelajar/8~	Browse	Browse
e Ticketing Alur Kuota Wisatawan		O K	orekai LWISATA							
Reservabil Perorar	ngan	No	Jumlah (oran	g)	Kegiatan				Lama (hari)	
Cek Reservasi	sata	1	1		Tiket Ma	suk Pengunjung N	usantara / Dom	estic (Hari Libur)	1	

Picture 7. Display activity data entry column.

- 10. Click the button *to add a row of activity data*.
- 11. Fill in the name, No. Telephone and Email for the purpose of sending proof of reservation and details of costs. Then check the button "I accept ..." to continue the reservation process.

		No data available in table	
NU UTAMA			Previous Next
Beranda			
Profil Umum	>	Invoice sent to :	
Resort		Name	
e-Library	5		
e-Ticketing	,	Email	
e-SIMAKSI		Phone	
		I agree to do tourism activities by participating in preserving nature PNBP rate as regulated in the PP. No. 12 of 2014.	al resources in Tanjung Puting National Park and I am willing to pay the
		• Fillisti	

Picture 8. Display Name and Email entry fields

- 12. Click the button verservation data.
- 13. After the process is complete, the page will automatically show an Invoice with details of the cost of the order that has been made with the status Pending Verification. Notifications and details regarding the order will also be sent via the email that has been registered above.

-	e-Ticketing Balai Taman Nasional Tanjung Puting 15.45 (9 menit yang lalu) 🛧 🏠	:	
	Kepada Yih. Bapak/Ibu Destia		
	Berikut ini merupakan informasi transaksi pemesanan karcis masuk kawasan yang telah anda lakukan di Balai Taman Nasional Tanjung Puting melalui lam Intanjungguting id:	an	
	1. Tiket Masuk Pengunjung Nusantara(Lama: 1 hari, Jumlah: 1 orang) Jumlah : 1 Satuan : Rp 5.000 Orang Total : Rp 5.000		
	TOTAL : Rp 5.000		
	No Pesanan · INVTNTP2708223406		
	Tanggal : 27 August 2022		
	Waktu Pelaksanaan : 29 August 2022 - 29 August 2022		
	Lokasi : Camp Leakey		
	Data Peserta (Nama / Jenis Kelamin / Asal / Kewarganegaraan / Pekerjaan)		
	<ol> <li>destia russanti/ Wanita / Indonesia / WNI / PNSUntuk melihat detail pesanan Anda silahkan kiik link dibawah ini : https://mtanjungputing.id/sitanpan/wisata/detailinvoice/INVTNTP2708223405</li> </ol>		
	Terimakasih		
	Email ini dikirim pada 27 August 2022 15:45:22.		
	Catatan: Email hanya ditujukan kepada Pemesan Karcis Masuk Kawasan Taman Nasional Tanjung Puting. Email ini dikirim secara otomatis oleh aplikasi		

Picture 9. Email Notification Display.

#### C. VERIFICATION OF PARTICIPANTS DATA

- 1. The officer will check the registration file that we sent, namely the File ID/Passport/Visa and Health Certificate.
- 2. After the order is verified, a notification to make a payment will be sent via the email that we registered earlier.

## **D. PAYMENT**

After the order is verified by the officer, details of the costs and activities that you have entered will be sent via the registered email. Here are the steps for making a payment:

1. Details of activities and costs are sent via email that has been previously registered, along with a BRI Virtual Account number to make payments.

2	e-Ticketing Balai Taman Nasional Tanjung Puting	.15.54 (4 menit yang lalu)	ЪГ	5	
	Kepada Yth. Bapak/Ibu Destia				
	Benkut ini merupakan informasi transaksi pemesanan karcis masuk kawasan yang telah anda lakukan di Balai Taman Nasional Tanjung Put 1. Tiket Masuk Pengunjung Nusantara(Lama: 1 hari, Jumlah: 1 orang) Jumlah: 1 Satuan: Rp 5:000 Orang Total: Rp 5:000	ng melalui laman <u>tntanluno</u> i	nutina.id	8	
	TOTAL : Rp 5.000				
	No Pésanan : IN/VTNTP2708223496 Tanggal : 27 August 2022 Waku Pelakaanaan : 28 August 2022 - 29 August 2022 Lokasi : Camp Loakky Data Peserta (Nama / Jenis Kelamin / Azal / Kevarganegaraan / Pekerjaan) 1. desta russah / Wanta / Monesia / VNN / PNS				
	Berikut adalah Nomor BRI Virtual Account anda				
	137612708223406				
	Batas Waktu Pembayaran : 2022-08-27 19:45:22				
	Link Detail dan status Tagihan silahkan kik ( <u>disini</u> Tata Cara Pembayarannya silahkan kik <u>disini</u>				
	Terimakasih				

Picture 10. Order notification email display successfully verified

- 2. Please make payments according to the BRI Virtual Account number listed in the previously registered email.
- 3. After making a payment, you will automatically get an email notification of a successful payment and it is declared PAID. There is also proof of ticket booking that can be accessed via the email notification sent.

•	e-Ticketing Balai Taman Nasional Tanjung Puting 隆 kepada tanjungputingtri, saya 🗸	16.02 (7 menit yang lalu)	☆	4	:
	Kepada Yth. Bapak/Ibu Destia				
	TERIMA KASIH				
	telah melakukan pembayaran karcis masuk kawasan Taman Nasional Tanjung Puting. Transaksi telah diterima oleh petugas dan dinyatakan I	LUNAS.			
	Silahkan cetak bukti pemesanan lalu tunjukkan kepada petugas di kawasan Taman Nasional Tanjung Puting untuk ditukar dengan karcis mas silahkan klik disini.	uk sesuai dengan detail pe	sanan	Anda,	
	Berikut ini merupakan informasi transaksi pemesanan karcis masuk kawasan yang telah anda lakukan di Balai Taman Nasional Tanjung Putin 1. Tiket Masuk Pengunjung Nusantara(Lama: 1 hari, Jumlah: 1 orang) Jumlah : 1 Satuan : Rp 5.000 Orang Total : Rp 5.000	g melalui laman <u>tntanjung</u> r	outing.ie	1:	
	TOTAL : Rp 5.000				
	No Pesanan : INVTNTP2708223406 Tanogai : 27 August 2022 Uakau Felaksaman : 29 August 2022 - 29 August 2022 Lokasi : Gamp Laakey Data Pesarta (Nama / Jania Kelamin / Asal / Kowanganegaraan / Pekerjaan) 1. desta russanti / Wanita / Indonesia / WNI / PNS				
	Terimakasih				
	Email ini dikirim pada 27 August 2022 16:02:36.				
	an				

# Picture 11. Display of successful booking notification email.

PEMESANAN KARCIS MASUK TAMAN NASIONAL TANJUNG PUTING	N	O PESAN	AN/INVOICE #invoice123
Balai Taman Nasional Tanjung Puting Kepada: II. IM, Raft Km. 2 II. IM, Raft Km. 2 Provinsi Kalmantian Tengah Indonesia Pelaksanaan: 20	ember 2020 September 2020 - 21 5	September 20	20
		F	
# Deskripsi Jumlah Ha	arga Satuan	Satuan	Total
Deskripsi Juniah Ha     Tiket Masuk Pengunjung Mancanegara (Hari Libur)     Lama: 2 hari, Juniah: 3 orang	Rp 7.500	Orang	Rp 22.500
Tixet Masuk Pengunjung Mancaogara (Han Libur)     Tixet Masuk Pengunjung Mancaogara (Han Libur)     Sant Jumish 3 orang     Nama Peserta Jenis Kelamin Asal Kewa	Rp 7.500 Irganegaraan	Orang	Rp 22.500
Deskripsi Juniah Ha     Deskripsi Juniah Ha     Tiket Masuk Pengunjung Mancanegara (Hari Libur)     Lama: 2 han, juniah: 3 orang     Nama Peserta Jenis Kelamin Asal Kewa     Imam L Semarang	nga Satuan Rp 7.500 Inganegaraan WNI	Orang Pe	Total Rp 22.500 kerjaan ain-lain
Bitter Hassuk Pengunjung Mancangara (Han Lubur)         Jumitah         Ha           1         Lema 2 hari, jumitah         Sa         Kewa           4         Name Peserta         Jenis Kelamin         Asal         Kewa           1         Imam         L         Semarang         Semarang           2         Yuyun         P         Semarang	rganegaraan WNI WNI	Orang Pe	Total Rp 22.500 kerjaan ain-lain ain-lain



4. Save or print the payment receipt to be exchanged for a ticket to the officer who is at the entrance counter for the Tanjung Puting National Park area.